

Train the Trainer

“My trainers are responsible for quality instruction. How are we going to make sure the students are learning?”

Impact

Train the Trainer **workshop**
- participants learn to:

Challenge student thinking and understanding of the course content.

Summarize key training points to move the class forward.

Deliver effective presentations of the course content.

Create appropriate handouts and learning aids.

Handle student questions with confidence and credibility.

Handle conflict constructively and provide constructive criticism.

Evaluate the training program success from both a student and course delivery perspective.

Train the Trainer provides an overview of every major component in the training function: instructional design, delivery, needs analysis, and evaluation. Principles of adult learning and performance-based training are a strong focus throughout the program. This workshop is geared toward new training professionals.

Program Description

Train the Trainer helps new and seasoned trainers examine their approach to training delivery and understanding of the students. Using tools and techniques to enhance presentations skills and improve delivery of materials, individuals can develop mastery in their training style. Throughout the workshop participants will participate in group discussions, structured exercises, practice new skills, and receive immediate feedback. The two-day workshop includes the following:

Laying the Foundation

Examines the four elements of developing a training plan: Content, Method, Tools and Timing.

Building the Framework

Focuses on writing learning objectives, understanding adult learning styles, and developing lesson plans.

Completing the Structure

Identifies how to conduct training from introduction and ice-breakers through presenting material and use of case studies, demonstrations, exercises and reviews to ensure student understanding.

Adding the Finishing Touches

Provides insight into facilitation of training, logistics, preparation, motivations and finally evaluation of success.

About TrainUtopia

TrainUtopia is a privately-held Texas corporation created specifically to provide customized training solutions. TrainUtopia has created an innovative outsourced methodology and leads the market in development and delivery of customized training solutions to its target markets. By outsourcing their training functions, TrainUtopia customers are able to concentrate on their core competencies and maximize their training budgets. Our expertise is education; our focus is delivering training solutions that meet our customers' needs.